SCHOOL-BASED POLICY OF
GAYNOR MCCOWN EXPEDITIONARY LEARNING SCHOOL
FOR USE OF CELL PHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND
ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY

As required by Chancellor’s Regulation A-413, the School Leadership Team of the Gaynor McCown Expeditionary Learning School has adopted the following school-based cell phone policy

Students are permitted to bring the following electronic items to school: 1) cell phones; 2) laptops, tablets, iPads and other similar computing devices (“computing devices”); and 3) portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.

A. **The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the restrictions below.**

   1. Computing devices may not be turned on or used during the administration of any school quiz, test or examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Program or Section 504 Accommodation Plan.

   2. Use of cell phones, computing devices, portable music and entertainment systems and other electronic devices during the administration of state standardized examinations is governed by State Education Department Rules.

   3. Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during school fire drills or other emergency preparedness exercises.

   4. Cell phones, computing devices, and portable music and entertainment systems may not be used in locker rooms or bathrooms.

B. **Cell phones, computing devices, and portable music and entertainment systems may be used as set forth below:**

   During the school day:
   - Cell phones, computing devices and portable music and entertainment systems may not be turned on or used while on school property.
   - Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher.

   During after-school, school-sponsored programs or activities:
   - Cell phones, computing devices and portable music and entertainment systems may not be turned on or used during **instructional** after-school, school-sponsored programs or activities, except for instructional and educational purposes with the explicit approval of the teacher.
   - Cell phones, computing devices and portable music and entertainment systems may be turned on or used during **non-instructional** after-school, school-sponsored programs or activities.
C. Confiscation and return of electronic items and Disciplinary Action

Students who use cell phones, computing devices, and/or portable music and entertainment system in violation of any provision of the DOE’s Discipline Code, the school’s policy, Chancellor Regulation A-413, and/or the DOE’s Internet Acceptable Use and Safety Policy (“IAUSP”) will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code.

Students using a cell phone or other electronic device in violation of the above are subject to:

a. First time: verbal or written warning from any staff member to put the item away;

b. Second time: confiscation of item and return at end of school day;

c. Third time: confiscation of item and return following parent/guardian conference to be scheduled on the next Tuesday or Thursday following the confiscation;

d. Fourth time: revocation of privilege to bring the item or any similar device to school for the remainder of the school year.